



**Programme of the Course
 “Introduction to English for Law”
 London, 25-29 June 2012**

TEACHERS:

Mrs. Sharon Reilly
Solicitor
 Certified English Language Teacher
 The Employment Law Plant – Milano
www.elawp.com

Mrs. Sarah Wildsmith
Solicitor (non practising)
 Certified English Language Teacher
 International House – London
www.ihlondon.com

Mr. Alan ML Jones
Solicitor (non practising)
 Certified English Language Teacher
 English4Lawyers – London
www.english4lawyers.com

time/date	Monday 25 June	Tuesday 26 June	Wednesday 27 June	Thursday 28 June	Friday 29 June
09:00 – 09:15	Registration / Coffee	Registration / Coffee	Registration /Coffee	Registration /Coffee	Registration / Coffee
09:15 – 10:15	Welcome Introductions Becoming a Lawyer Solicitors and Barristers The Legal Profession	Civil Litigation The structure of the courts Claim Form and Defence Rules of Civil Procedure	Will, successions and trusts	Employment Law (part one) UK Employment Law terms and concepts - Types of contracts - Types of workers - What clients want and expect - Written legal advice - Types of dismissal	Basic language of Taxation

10:15 – 10:30	Coffee Break	Coffee Break	Coffee Break	Coffee Break	Coffee Break
10:30 – 11:30	The English Legal System Sources of Law	The language of Property Law	Basic language of contracts	Employment Law (part two) Redundancy - False friends and other pitfalls - Phrasal verbs - Collocations and idioms - American English vs. British English - English language tools available	“Common errors”
11:30 – 11:45	Coffee Break	Coffee Break	Coffee Break	Coffee Break	Coffee Break
11:45 – 12:45	Business and Finance (part one) Different types of business entity and setting up a company	Business and Finance (part two)	An introduction to Criminal Law	Legal Drafting and Writing	Round up and Review Questions and answers Suggestions for working on English in the future